



COLUMBIA UNIVERSITY
COLUMBIA CONSORTIUM FOR RISK MANAGEMENT

In cooperation with:



AFOSR Workshop on Catastrophic Risks
June 1-2, 2012 at SRI I-Building, Main Room May 8th, 2012



Dear participant,



I am writing about the organization of the CCRM-AFOSR Workshop on Catastrophic Risk on June 1 and 2 2012. This message is about the logistics, and the next will cover academic content.



The LINK for the Workshop website is <http://columbiariskmanagement.net/AFOSR-Event.php>



1. Organization

The Workshop starts Friday the 1st of June at 9 am, and ends Friday the 2nd at 6 pm. The entire event will take place at SRI.



The coordinator is Marisa Cabraloff (Marisa.Cabraloff@globalthermostat.com, 212-678-1148). She can answer your questions and will replace Ursula Coleridge who is off in May.



2. Invitation, Travel and Agenda

You have received our invitation and a preliminary Agenda. Travel and lodging will be covered by our Air Force research budget for those we have agreed to cover. Some of you have submitted an Abstract and your presentation will be listed in a revised Agenda contained in our next letter.



It is important to make travel arrangements - as much as possible - through Columbia University's travel agent whose name and contact are Jacqueline Dash, 212-592-1325, jackieleonad@vwti.com. Kevin Finlan at Columbia University kf2150@columbia.edu, phone # 212-854-3679 may help as well.



3. Address and security logistics at SRI

The Workshop address is 333 Ravenwood Menlo Park, Building I Menlo Park 94025, phone number 650-859-2000, and the contact at SRI is Karen Wittington, karen.wittington@sri.com, 650-859-3772. A map of SRI is attached for your convenience SRI conducts classified research so there is security requirements: if you are a non US citizen, please send your name and copy of your passport to Karen with a copy to Marisa. Please bring your passport to SRI on June 1st.



A copy of the security logistics at SRI is attached for your convenience. You must wear your badge at SRI at all times.

Graciela Chichilnisky, Director

4. Airport transportation

You will be arranging your own transportation between the San Francisco Airport and the Red Inn Cottage & Suites: 1704 El Camino Real Menlo Park, CA 94025, (650) 326-9010 to arrive and to return - please save the taxi receipts so you can be reimbursed by Columbia University. The person to submit the receipts is Kevin Finlan (kf2150@columbia.edu) with copy to Marisa Cabraloff (marisa.cabraloff@globalthermostat.com)

5. Hotel

The Hotel is Red Cottage Inn & Suites: 1704 El Camino Real Menlo Park, CA 94025. Attached is a map. Please inform Marisa what days you will be staying so we can confirm the room. Columbia University will pay the room directly.

6. Local Transportation

We will provide buses from the hotel to SRI and back each day, the times will be announced prior to June 1st.

7. Meals

The meals will mostly be on site - we have good catering facilities at SRI - and will include coffee, non alcoholic drinks, vegetarian as well as non vegetarian snacks and meals.

8. Workshop Dinner

In addition the Workshop will host a dinner the first night of the event, Friday June 1st at 7 pm, which will be covered by the Workshop Budget, at Cook's Seafood a simple sea food restaurant and fish shop near SRI at 751 El Camino Real Menlo Park, CA 94025/ A map is attached.

Welcome to our Workshop!

Graciela Chichilnisky
(Please respond to Marisa.Cabraloff@globalthermostat.com)

Attachments

- SRI Security Protocols
- Map for SRI
- Map for Hotel: Red Inn Cottage & Suites: 1704 El Camino Real Menlo Park, CA 94025
- Map for Cook's Sea Food Restaurant: 751 El Camino Real, Menlo Park, CA 94025

Graciela Chichilnisky, Director
Columbia Consortium for Risk Management



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Security Protocols for SRI

- For all attendees: (1) you must register in the I-Bldg upon arrival each day; (2) you will be required to wear visitor badges at all times while on the premises; (3) you must sign-out and turn in their badges at the end of the event each day.
- Security Officers will register attendees as they enter I-Bldg's Exhibit Hall registration area (see attached map).
- The SRI site is "closed to the public" and we have restricted areas, therefore, all visitors must stay with the group during the event -- especially while walking across campus and touring the pilot plant in S-Bldg.
- It's imperative that all guests understand our security requirements. In I-Bldg, the attendees will have free access between the meeting room (dining room), registration area (Exhibit Hall), Courtyard, and restrooms. Attendees are not allowed in any other areas of I-Bldg for any reason.
- The areas where photography/videography will likely be allowed are:
 - inside the I-Bldg dining room (meeting room)
 - inside the adjacent Exhibit Hall (registration area)
 - in the adjacent outdoor Courtyard
 - at the S-Bldg pilot plant (at the direction of SRI staff)
 - **No photos or video recording is allowed during the walk to and from S-Bldg**

If you have any questions on the security protocols, please contact Karen or Susan, or the Main Lobby at 650-859-4947

Thanks very much,

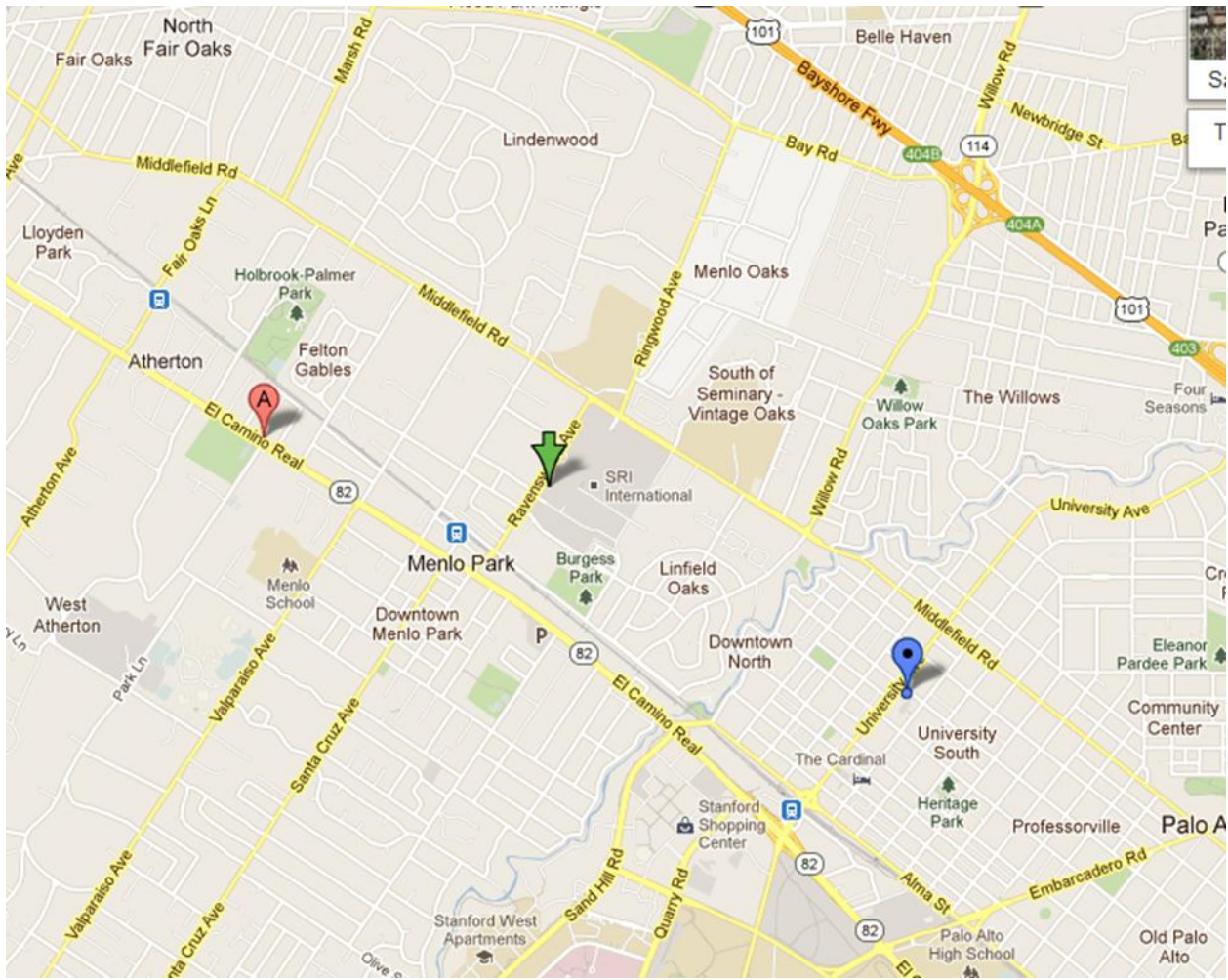
Karen

Tel 650-859-3772

Susan

Tel 650-859-3042

Graciela Chichilnisky, Director



A: Red Cottage Inn

Green Arrow: Stanford Research Institute

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I-Bldg at SRI International

SRI International
Main Entrance, A-Bldg

Graciela Chichilnisky, Director